

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE AND TEXTILE
(TEXTILE DIVISION)
Faisalabad Garment City Company
FAISALABAD

Terms of Reference (TORs) for Hiring of Consultant Firm

Hiring of Consultant Firm: FGCC is going to execute a Project of Category "B" Building Phase III (3 floors including Basement). DWP meeting held on 25th January, 2019 in the Committee Room of Textile Division, Islamabad decided to hire the services of a qualified and experienced consultant firm for this purpose through prequalification process / advertisement.

Eligibility Criteria for Consultant Firm: The instructed consultant firm shall be a tax filer and registered with Pakistan Council of Architects and Town Planners (PCATP), and Pakistan Engineering Council, incorporated for at least ten (10) years for offering similar services and have completed ten (10) similar projects of this scale or above and complexity and in comparable organization. Consultant Firm should possess good knowledge of all concepts, principles and approach required for this assignment. The consultant firm should provide details (documentary evidences e.g contract award or reference letter from the clients starting scope of services and deliverable) of all such projects for the last 5 years or more during which they were completed. In case of joint venture, the details of such projects will be provided separately as primary or associated consultant firm. Shall have an adequately staffed and equipped offices with complete address. Shall have competence of existing and proposed personnel. Shall have sufficient management, survey work, data analysis, and report writing. Experience of working with Government would be an advantage.

Short-listing of Consultant Firms: Faisalabad Garment City Company shall determine criteria for short listing. There will normally be a minimum of three or more consultant firms in the shortlisting process. Any other factor that FGCC may deem relevant, not inconsistent with these regulations or Public Procurement Rules, 2004. All applicants shall be informed whether or not they have been short listed.

Terms & Conditions (Criteria / Documents) are required:-

Following documents / criteria is required for preliminary examination and selection of Consultant Firms are as under:-

- a) Pakistan Engineering Council Membership Number Certificate
- b) Pakistan Council of Architects and Town Planners (PCATP)
- c) Registration Certificate of NTN and PRA (active taxpayer)
- d) Number of Similar and Comparable projects for the last 5 years or more
- e) Declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal, Provincial), a local body or a public sector organization etc.
- f) Affidavit on legal stamp paper of Rs. 100/- that their firm has not been blacklisted in the past on any ground by any Government (Federal, Provincial), a local body or a public sector organization.
- g) Complete profile of Firm along with Logistical & Staff capacity
- h) General experience, Specific experience and Past performance
- i) Overall Relevant Experience
- j) Experience proof of working with Government (which would be an advantage)
- k) Under PPRA rule-33(A) the procuring agency may reject all bids or proposals at any time prior to the acceptance of bid or proposal reason will be conveyed on formal request only.

Selection Process: The consultant firm will be selected in accordance with the criteria laid down in “Public Procurement Rule 2004” method set out in the “Regulation 2010 for Procuring of Consultancy Services” prescribed by the PPRA Rules.

Deliverables:

The selected Consultant Firm will deliver the followings:-

- i. Complete structural, Architectural, Plumbing, Sewerage, Water supply, Electrical, Mechanical, Fire Hydrant System etc. designs of the Project (Basement + Five stories) estimated area 135078 sft.
- ii. Detailed Bill of Quantities (BOQ,s) Technical specifications of civil works in the form of tender documents.
- iii. Engineer’s estimates with rates and with reference to floors.
- iv. Details of tests to be performed for testing of materials before construction and after construction and during the construction.
- v. Any other drawings and designs related to the project.
- vi. Will provide two supervisors at the site if selected for the work / task.

Description of Tasks:

The selected Consultant Firm will perform the following tasks:-

- i) Submit all drawings of the project
- ii) Feasibility Study / Survey Report
- iii) Approval of drawings from concerned department.
- iv) Will provide revised draft of PC-1 of the project.
- v) Will provide a cash work plan
- vi) Soil investigation / testing report
- vii) Technical Report of bearing capacity of land
- viii) Will sign a Contract with FGCC

Documents:

The selected Consultant Firm will provide the following documents:-

- i) Certificate of Stability (Earth Quake Resistant, Wind resistant etc.) of the Project.
- ii) Five sets of preliminary / final drawings (free of any charges)
- iii) Three sets of tender documents plus all the data in soft form.
- iv) Weekly Progress Report in the specified format
- v) Soft copy of the data (drawing etc.)
- vi) Completion Certificate on completion of construction

Payment of Consultancy Fee / Charges: FGCC BOD has approved payment of Consultancy fee / charges to the lowest bidder to be selected as per PPRA Rules, as per contract to be signed.

Timelines: The selected consultant firm will revise PC-1, within 60 days from the date of its hiring / engagement.

Tender Notice:-

Tender Notice for Expression of Interest for hiring of Consultant was published in leading newspapers Urdu / English “Dunya” / The News” on 9th March, 2019 (Saturday) respectively and duly uploaded on PPRA website and FGCC website on 9th March, 2019.

NOTICE

FOR EXPRESSION OF INTEREST FOR CONSULTANT FIRMS

Faisalabad Garment City Company, a (Public Sector Company registered with Securities and Exchange Commission of Pakistan (SECP), having status of Company Limited by Guarantee under Section 42 of Companies Ordinance 1984 / Companies Act 2017 invites Expression Of Interest (EOI) from the Consultant Firms, who are registered with Pakistan Council of Architects, Town Planners (PCATP), Pakistan Engineering Council (PEC), incorporated for at least ten (10) years for offering similar services, have completed ten (10) similar projects of this scale or above and are an Active Taxpayers List of the Federal Board of Revenue for the services of a Project of Category "B" Building Phase III (3 floors including Basement) construction work. Method of selection will be on Quality and Cost Based Selection.

2. Expression of Interest documents, containing detailed terms and conditions are available at Faisalabad Garment City Company. Price of documents of EOI is Rs.1000/- (One Thousand Only). EOI documents can also be downloaded from website of the FGCC free of cost.

3. The expression of interest, prepared in accordance with the instructions in the EOI documents, must reach at Faisalabad Garment City Company, Value Addition, 1.5 KM. Khurrianwala, Sahianwala Road Khurrianwala, Faisalabad on or before 25-03-2019 (Monday) at 11:00 am. Proposals will be opened on the same day at 11:30 am in the presences of representatives of consultant firms. This advertisement is also available on PPRA website at www.ppra.org.pk.

Chairman

Faisalabad Garment City Company 1-1/2 K.M Khurrianwala-Sahianwal Road, Faisalabad. Ph: 041-8507208, Fax: 041-8507209 Web: www.fgcc.pk

MASTER PLAN OF FAISALABAD GARMENT CITY

